



ORDER FORM
*Send original materials with completed
order form to your bookstore.*

University/School: _____

Bookstore Name: _____

PO#: _____

Professor's Name: _____ E-mail Address: _____

Prof. Home/Cell Phone: _____ Work Phone: _____

Additional Contact's Name: _____ Contact's Phone: _____

Course Title: _____

Course Number: _____ Quantity: _____ Prof. Desk Copies: _____

Due Date in Bookstore: _____ First Day of Class: _____

Order Type: Print Digital If Digital order, how will you submit your materials? _____

New Order Reorder (New Term) Copyright Only Need Extra CCN: _____

Ship Via: FedEx # _____ UPS # _____

Ground 2nd Day 3rd Day NDA

YEAR: _____ TERM: Winter Spring Summer Fall Other _____

Copyright Permission Required? NO YES (Please supply bibliography information.)

Has this Custom LADPac been produced by LAD before? NO YES

If YES, are there changes to the Custom LADPac? NO YES Please identify changes: _____

Production Details for Print Packets

Cover: Standard (School Specific)
 LAD-designed (Discipline Specific)
 Custom (Bookstore/Professor Provided)
 Other _____

Copying: 1-Sided 2-Sided As is Table of Contents Pagination

Binding: Coil (270 sheets or less) Tape (120 sheets or less)
 3-Hole & Shrinkwrap Staple Other _____

Special Instructions: _____

We have granted permission for LAD Custom Publishing to produce the above outlined custom LADPac. This custom LADPac is REQUIRED for the students enrolled in this course and is intended for educational purposes only. We authorize that all copyright materials that are listed are accurate which will be reproduced for this LADPac. We understand that any incomplete information may cause delay in the production and delivery of the LADPac. If requested, we will be notified of the final cost of the LADPac after the copyright permissions are cleared. This LADPac is renewable, exclusive order for the production of this material and we agree to not allow another company permission to publish and distribute the materials unless the professor/bookstore notifies LAD Custom Publishing in writing 30 days prior to the start of an academic term. I acknowledge that I will incur fees if this order is canceled. There are no return privileges allowed if the course is canceled after this order has been produced. We will further defend and indemnify LAD Custom Publishing against any liability, if any of the foregoing information is inaccurate or incorrect.

Rev. 3.10

Signatures (Only one is required)

Professor or Bookstore Representative: _____ Date: _____

Publication Title: _____ ISBN/ISSN: _____
Author/Editor: _____ Publication Year: _____
Publisher/Rights Holder: _____ Copyright Year: _____
Article/Chapter/Section Title: _____
Author of Section (if different): _____
Start Page: _____ End Page: _____ Total: _____ Volume No.: _____ Edition: _____
Out of Print? Y N Don't know? Professor Permission Form Included? Y N N/A

Publication Title: _____ ISBN/ISSN: _____
Author/Editor: _____ Publication Year: _____
Publisher/Rights Holder: _____ Copyright Year: _____
Article/Chapter/Section Title: _____
Author of Section (if different): _____
Start Page: _____ End Page: _____ Total: _____ Volume No.: _____ Edition: _____
Out of Print? Y N Don't know? Professor Permission Form Included? Y N N/A

Publication Title: _____ ISBN/ISSN: _____
Author/Editor: _____ Publication Year: _____
Publisher/Rights Holder: _____ Copyright Year: _____
Article/Chapter/Section Title: _____
Author of Section (if different): _____
Start Page: _____ End Page: _____ Total: _____ Volume No.: _____ Edition: _____
Out of Print? Y N Don't know? Professor Permission Form Included? Y N N/A

Publication Title: _____ ISBN/ISSN: _____
Author/Editor: _____ Publication Year: _____
Publisher/Rights Holder: _____ Copyright Year: _____
Article/Chapter/Section Title: _____
Author of Section (if different): _____
Start Page: _____ End Page: _____ Total: _____ Volume No.: _____ Edition: _____
Out of Print? Y N Don't know? Professor Permission Form Included? Y N N/A

Publication Title: _____ ISBN/ISSN: _____
Author/Editor: _____ Publication Year: _____
Publisher/Rights Holder: _____ Copyright Year: _____
Article/Chapter/Section Title: _____
Author of Section (if different): _____
Start Page: _____ End Page: _____ Total: _____ Volume No.: _____ Edition: _____
Out of Print? Y N Don't know? Professor Permission Form Included? Y N N/A

Publication Title: _____ ISBN/ISSN: _____
Author/Editor: _____ Publication Year: _____
Publisher/Rights Holder: _____ Copyright Year: _____
Article/Chapter/Section Title: _____
Author of Section (if different): _____
Start Page: _____ End Page: _____ Total: _____ Volume No.: _____ Edition: _____
Out of Print? Y N Don't know? Professor Permission Form Included? Y N N/A